

Louisiana Decentralized Arts Funding Program

DAF FY 2017 - ORGANIZATIONAL SUPPORT

Funding Period - October 1, 2016 to September 30, 2017

FINAL REPORTS MUST BE SUBMITTED NO LATER THAN THIRTY (30) DAYS AFTER COMPLETION OF SERVICES OR OCTOBER 30, 2017, WHICHEVER COMES FIRST.

DAF FY 2017 forms are available online at www.bayouarts.org

For assistance with your Final Report, contact Erica Anderson, Bayou Regional Arts Council, Executive Director at 985-856-3326 or Erica@bayouarts.org, prior to deadline.

The Decentralized Arts Funding Program is funded by the Louisiana Division of the Arts, Office of Cultural Development, Department of Culture, Recreation and Tourism Office of the Lt. Governor, State of Louisiana and administered in Region 3 by the Bayou Regional Arts Council.

Submit Final Report to:
Bayou Regional Arts Council
7910 Park Avenue
Houma, LA 70364



1a. Grant Awarded DAF FY2017 _____

1b. Grant Expended _____

2. Organizational Budget _____

Organization _____

Address _____

City _____ **State** **LOUISIANA** **Zip** _____

Parish _____ **Phone** _____ **FAX** _____

Website _____

4. Executive Director _____

Email

If different than above:

Address

City

State LOUISIANA

Zip

Phone

FAX

5. Impact

TOTAL ATTENDANCE:

TOTAL ARTISTS/ARTISTIC FEES:

Number of Persons Ages 18 and Under:

Number of Artists Involved:

Number of Adults/General Public:

Number of Artists Paid:

Total Attendance:

0

Total Amount Paid to Artists:

TOTAL EMPLOYED:

Number of Full-time Staff Employed:

Number of Contracted Staff:

Number of Part-time Staff Employed:

Number of Volunteers:

6. NARRATIVE QUESTIONS:

Please answer the following questions. You may continue on additional sheets of paper if necessary.

A. Briefly describe the organization’s evaluation methods and results according to 1) artistic merit, 2) mission & goals, 3) leadership of board or staff, and 4) community outreach. Address any changes from the original application or grant agreement.

B. Briefly describe the most successful undertaking of your organization that occurred during the grant period.

C. Does your organization require assistance or development in any of the following areas? Check all that apply.

- | | |
|--|---|
| Project Planning/Programming | Volunteer Management |
| Artist Selection | Marketing/Public Relations/Advertising |
| Administration/Organizational Management | Community Outreach |
| Budgeting/Financial Management | Board Development |
| Fundraising | Audience Development/Arts Participation |
| Evaluation | |

Please explain your needs as they relate to any checked areas above.

D. How were elected officials (state and local) notified of your organization’s programs or services? Did they attend or respond?

8. YEAR-END ORGANIZATIONAL BUDGET:

Note: Most recently completed year-end financial statements and annual audits may be substituted for this page. Audits are required for organizations receiving more than \$25,000 in combined local, state, and federal funds. Round numbers to the nearest dollar amount. Include both grant funds and additional cash.

Fiscal Year Ends: _____

INCOME

- Admissions, Memberships, Subscriptions _____
- Contracted Services _____
- Corporate Support _____
- Foundation Support _____
- Fundraising _____
- Federal Government: *Identify source* _____
- Local Government: *Identify source* _____
- State Government: *Identify source* _____
- DECENTRALIZED ARTS FUNDING PROGRAM GRANT _____

TOTAL INCOME: \$ 0.00

GRANT EXPENSES ONLY

- (A) Personnel – Administrative _____
- (B) Personnel – Artistic _____
- (C) Personnel – Technical _____
- (D) Fiscal Agent Fees _____
- (E) Outside Professional Services – Artistic _____
- (F) Outside Professional Services – Other _____
- (G) Utilities _____
- (H) Space Rental _____
- (I) Travel/Per Diems _____
- (J) Marketing (promotion, publicity, print) _____
- (K) Equipment Rental _____
- (L) Supplies and Materials _____
- (M) Postage/Shipping Costs _____
- (N) Insurance _____
- (O) Other: List Below _____

TOTAL EXPENSES: \$ 0.00

TOTAL IN-KIND SUPPORT (Optional)

CHECKLIST:

Complete Final Report Form

Grant Expenditure Documentation

Samples of printed materials including proper credit and appropriate logos. Statements and logos are **required** on all printed promotional material associated with the project including, but not limited to, all mailings, programs, posters, flyers, programs, etc. A copy of a public service announcement containing the statement may also be submitted.

Copies of newspaper reviews or similar reports of activities under this grant

Images of grant sponsored activities [Photographs (digital, print or slide); video; CD, etc.]

ASSURANCES:

We, the undersigned, hereby certify that to the best of our knowledge all facts, figures and representations in this final report are true and correct; that all art programs or services were completed in accordance with terms and conditions set forth in the grant agreement and the FY2017 Decentralized Arts Funding Program Guidelines.

Authorizing Official (President or Chair)

Project Director

Signature _____

Signature _____

Typed Name/Title _____

Typed Name/Title _____

Date _____

Date _____