

BAYOU
REGIONAL
ARTS
COUNCIL

Arts Funding through DAF and PAF programs

What Will Be Covered - Overview

- Where funding comes from
- Eligibility
- Available funding categories
- How much to apply for
- Funding Period
- Tips on preparing and writing your grant application
- Criteria for which applications will be judged

The logo for the Bayou Regional Arts Council features the word "BAYOU" in a large, bold, blue sans-serif font at the top. Below it, the word "REGIONAL" is written in a smaller, black, all-caps sans-serif font. Underneath that, the word "ARTS" is displayed in a large, bold, blue sans-serif font, similar to "BAYOU". At the bottom, the word "COUNCIL" is written in a black, all-caps sans-serif font, matching the style of "REGIONAL".

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- The Bayou Regional Arts Council covers Region 3
- Region 3 includes Terrebonne, Lafourche, St. Charles, St. Johns, Assumption, and St. James parishes.
- Distributes over \$50,000 in grants every year.



LOUISIANA
OFFICE *of* CULTURAL
DEVELOPMENT

ARTS • ARCHAEOLOGY • HISTORIC PRESERVATION • CODOFIL



Louisiana Decentralized Arts Funding

- Distributed through art councils
- Funds provided through the LDOA are based on the population of each parish.

Terrebonne Parish Arts Funding

- Distributed to organizations and programs in Terrebonne Parish

No funding for...

- Activities only available to members.
- Outside the region that applicant applies in or are designed to benefit residents outside that region.
- Purchase of permanent equipment.
Cost \$1,000+ and used for over 1 year
- See the guidelines for a full list of what we do not fund.

Eligibility

- Louisiana tax-exempt organizations in the based in the region.
 - Region 3: Terrebonne, Lafourche, St. Charles, St. John, Assumption, St. James
- Local government agencies such as libraries and municipalities
- Schools and school boards
- Colleges or universities sponsoring intended for community participation.
- Individual artist applying for a project that benefits the community through a fiscal agent.

Art Disciplines

- Dance
- Design
- Folklife
- Literature
- Media
- Music
- Theater
- Visual Arts and Crafts

Restrictions

- Organizations receiving “line item” support through the state legislature may not receive state-funding related to those line items.
- Past grant recipients who have been determined to be in noncompliance status with the DAF Program
- Applicants receiving 2016/2017 funding in the LDOA General Operating Support grant program can not also receive an Organizational Support grant from the Decentralized Program.

Request Amounts

- Terrebonne - min. \$1,500 max. \$5,000
- Lafourche - min. \$1,500 max. \$4,500
- Assumption - min. \$1,000 max. \$3,000
- St. James - min. \$1,000 max. \$2,000
- St. John - min. \$1,000 max. \$3,000
- St. Charles - min. \$1,000 max. \$3,500

Funding

- You will receive 75% of your grant award by check.
- 25% of grant payment will be made after the final report
- Grantees are required to use logos and a credit line.
- Review compliance and reporting section of the guidelines to know what to expect if you are funded.

Grant Writing

Planning Proposal

- Does your project align with the intent of the DAF funding?
- How are your proposed activities meeting a particular need?
- Do the activities involve the community?
 - Use concrete examples to include in your proposal.
- Be realistic and specific in your plans.
 - Talk to the people you want involved in your project before you begin writing.
- Assess the costs, personnel needs, and time requirements for your proposed activities.

Application Type

Project Assistance

Operational Support

- These categories support a wide range of activities to benefit the community
- You may only apply for 1 of these categories
- 50% cash match is required

- Funding period is October 1, 2019 – September 30, 2020

Application Type

Project Assistance

Provides funds for a wide variety of arts projects and programs with artistic value that meet specific community needs.

Operational Support

For nonprofit **arts** organizations who have arts mission statements and programs impacting the community.

Ex: Exhibitions, performances, presentations, arts-in-education activities available to the public.

Project Assistance

- What are you proposing to do?
- Why is the project goal important?
- Who is your targeted audience?
- Who will produce it?
- When will it happen?
- How will it be produced?
- How will success be evaluated?

Operational Support

- Mission statement
- Organization description, location, people, and how it functions.
- What type of organization is it and the history?
- Community impact, involvement, and outreach.
- List of all programming activities.
- Describe your planning process and frequency.
- Who, what, when, where, why?
- How do you plan and evaluate organizational efforts, needs and programs?

Grant Writing General

- Previous funding and how it helped advance the mission and that it follows the DAF programs intent.
- How this funding will help you in the future.
- Include facts and evidence to back up what you propose.
- Answer all questions

Grant Writing

- Review guidelines
- Review your application by printing and reading over multiple times
- Assume the reader doesn't know about you.
 - Use facts
 - Be Specific and avoid using jargon
 - Give concrete plans, goals, timelines, and evidence of logistical planning
- Have application complete before the deadline!
- Budget and narrative should relate
- Have insiders and outsiders read your draft and rate it.
- Supplemental material and other required attachments must be provided in PDF form
- Standard Documents Required
 - Total Project Operational Budget
 - Provider of Services
- 2 media samples may be provided
- Bayou Regional Arts Council is available to read and give feedback on refined drafts if contacted ahead of time.

Online Application

- Use the bayouarts.org/grants page to get to My government online
- Create account
- Create a challenge question
 - Favorite book, movie, food
 - Mothers maiden name
 - Name of first pet
- Phone Call Verification call

Online Application

- On the home page go to “More” and select “Grant Programs for Jurisdiction”
- Select Division of the Arts
- Application type
- Grant Application Information and the Narrative
- Find districts for senate, house, and congress
 - <https://www.legis.la.gov/legis/FindMyLegislators.aspx>

Application Submission

- Save your application
- Review
- Print and review
- Have other people review it

- Submit application

Applications cannot be changed after submitting!

Panel Review Process

- Grant applications are reviewed by community volunteers that represent the arts in the region
- The panel will score each application by the evaluation criteria
- The grant panel review meetings are open to the public. Applicants may attend to hear comments but no input is allowed from the public.

Evaluation Criteria

Project Assistance

- 35% - Artistic Merit
- 30% - Need and Impact
- 20% - Planning & Design
- 15% - Administration & Budget

Operational Support

- 50% - Quality
- 30% - Need and Impact
- 20% - Administration & Budget

Deadline

- July 12 is the Application deadline
- Online applications only
- Application process available at bayouarts.org/grants

Grant Calendar FY 19-20

- **May 1** Online application available
- **May 9 and May 10** Grant workshops
- **July 12** Online Application Deadline Online no later than 5PM.
- **Early August** Applicants emailed list of grant panel dates.
- **Late August** Grant Panel Reviews
- **Sept. 1** Applicants may request preliminary funding recommendations and panel comments.
- **Sept. 11** Recommendations presented to the Arts Council's Board of Directors for approval.
- **Sept. 21** Appeals Deadline – Grant funding appeals must be received by 5:00 p.m.
- **October 1** Grant award letters sent out.
- **October** Compliance sessions held for grantees. Required for first-time grantees and grant managers.
- **October 31** Final reports are due or thirty (30) days after the completion of services.
- **November/December** Contracts submitted by grantees.



Bayou Regional Arts Council

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